



Internal Charge Code Examples

In order to provide better visibility into internal charges, better defined Object codes have been created for internal charges.

| Expense Account | Revenue Account | Segment Descriptions |
|-----------------|-----------------|----------------------|
| 782020 | 482020 | IC Postage |
| 780085 | 480085 | IC Printing Services |
| 780295 | 480295 | IC Equipment Rentals |

Internal Charge Information

- There are two distinct accounts now for either side of the transaction, one for the Expense side and one for the Revenue side.
- These are paired codes and must be used together on either side of the transaction.
- The unit that is receiving the charge (Expense) will see an object code beginning with **78**.
- The unit that is billing for its services (Revenue) will see an object code beginning with **48**.

Internal Charge Example – Funds Available

| Cost Center | Object | OBJ Desc | Current Budget | PTD Actuals | YTD Actuals | Open Encumbrances | YTD Available Balance | YTD Budget Vs Actual Variance |
|--------------------|--------|---|----------------|-------------|--------------|-------------------|-----------------------|-------------------------------|
| 10-100000-950501 | 300200 | FUND BALANCE SPECIAL CLOSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 620100 | FUNDING TRANSFER - ACROSS UNITS | (350,000.00) | 0.00 | (307,120.59) | 0.00 | (42,879.41) | (42,879.41) |
| | 711110 | ADVERTISING | 0.00 | 0.00 | 6,150.00 | 0.00 | (6,150.00) | (6,150.00) |
| | 718120 | GROUND TRANSPORTATION - DOMESTIC | 0.00 | 0.00 | 462.84 | 0.00 | (462.84) | (462.84) |
| | 718140 | OTHER TRAVEL - DOMESTIC | 0.00 | 0.00 | 0.00 | 2,839.87 | (2,839.87) | 0.00 |
| | 718150 | LODGING - DOMESTIC | 0.00 | 0.00 | 2,835.66 | 148.24 | (2,983.90) | (2,835.66) |
| | 718160 | MEALS & INCIDENTALS -DOMESTIC | 0.00 | 0.00 | 79.25 | 0.00 | (79.25) | (79.25) |
| | 718310 | TRAVEL AGENCY BOOKING FEES | 0.00 | 0.00 | 72.00 | 0.00 | (72.00) | (72.00) |
| | 718410 | BUSINESS MEALS | 0.00 | 155.00 | 8,119.22 | 2,700.00 | (10,819.22) | (8,119.22) |
| | 718430 | CATERING SERVICES - EXTERNAL | 0.00 | 0.00 | 150.00 | 0.00 | (150.00) | (150.00) |
| | 718510 | ENTERTAINMENT | 0.00 | 0.00 | 379.27 | 0.00 | (379.27) | (379.27) |
| | 721010 | CONSULTING SERVICES | 350,000.00 | 0.00 | 0.00 | 0.00 | 350,000.00 | 350,000.00 |
| | 725030 | PROFESSIONAL SERVICES | 0.00 | 35,131.19 | 361,183.01 | 69,492.85 | (430,675.86) | (361,183.01) |
| | 732520 | SHORT TERM RENTAL AND LEASE - FACILITIES LAND & BLDGS | 0.00 | 0.00 | 0.00 | 2,117.29 | (2,117.29) | 0.00 |
| | 780090 | IC PARKING METER COLLECTIONS | 0.00 | 0.00 | 45.00 | 0.00 | (45.00) | (45.00) |
| | 780150 | IC GUEST MEALS | 0.00 | 0.00 | 109.95 | 0.00 | (109.95) | (109.95) |
| | 780155 | IC CATERING BANQUET NON TAX | 0.00 | 0.00 | 4,058.00 | 0.00 | (4,058.00) | (4,058.00) |
| | 780295 | IC EQUIPMENT RENTALS | 0.00 | 0.00 | 150.00 | 0.00 | (150.00) | (150.00) |
| | 783020 | IC LOGISTICS LABOR | 0.00 | 0.00 | 40.50 | 0.00 | (40.50) | (40.50) |
| | 783036 | IC CULINARY DELIVERY FEE | 0.00 | 0.00 | 180.00 | 0.00 | (180.00) | (180.00) |
| | 783210 | IC DEPARTMENTAL PARKING PERMIT SALES | 0.00 | 0.00 | 40.00 | 0.00 | (40.00) | (40.00) |
| | 783214 | IC GUEST PARKING PERMIT SALES | 0.00 | 0.00 | 8.00 | 0.00 | (8.00) | (8.00) |
| Grand Total | | | 0.00 | 35,286.19 | 76,942.11 | 77,298.25 | (154,240.36) | (76,942.11) |